

Department of Public Works and Roads

IT IS OUR INTENTION TO PROMOTE REPRESENTATIVELY (RACE, GENDER AND DISABILITY) IN THE DEPARTMENT THROUGH THE FILLING OF THIS POST'S, E.G. WHITE, INDIAN, COLOURED MALES AND FEMALES, ALSO PEOPLE WITH DISABILITY ARE ENCOURAGED TO APPLY.

Tradesman Aid

Salary: R96 549 (SL 2) • Ref No: KK03/2018

• Buildings: Witrand Hospital

Requirements: • Basic literacy and numeracy (Grade 5-Grade 10 certificate) • Applicants must be physically fit, and have sober habits.

Knowledge: • Basic knowledge of simple and routine tasks on fitting, plumbing, electrical, building and mechanical.

Skills: • Interpersonal skills.

Duties: • Assist team during execution of their daily duties • Cleaning and maintaining of tools and workshop • Carry tools, equipment, spares and material which are required to perform duties • Performing simplified and routine artisan technician and handyman tasks • Daily report to supervisor on all defects and abnormal activities.

Enquiries: Mr OD More, tel. (018) 293 9000

Road Worker Aid (9 Posts)

Salary: R96 549 (SL 2) • Ref No KK04/2018

**• Potchefstroom Roads Sub-District (3) • Wolmaransstad Roads Sub-District (4)
• Ventersdorp Roads Sub-District (2)**

Requirements: • Basic literacy and numeracy (Grade 5-Grade 10 certificate) • Applicants must be physically fit, and have sober habits.

Skills: • Verbal communication skills • Ability to operate elementary machines and equipment • Responsible, hardworking and punctual.

Duties: • Assist with routine maintenance, pothole repairs, edge repairs, crack sealing repairs, road marking and road signs, drainage gravel roads after grading and road reserve • Daily and monthly reporting to supervisor.

Enquiries: Mr MT Mokgola, tel. (018)293 9000

Driver Operator (2 Posts)

Salary: R115 437(SL 3) • Ref No: KK05/2018

• Ventersdorp Roads Sub-District

Requirements: • Grade 5 - Grade 11 certificate • A valid driver's license (Code C, EC, EC1) as well as a valid PDP (Professional Driver's Permit), 1 year experience in handling the relevant machines/equipment • Applicants must be physically fit, and have sober habits.

Knowledge: • Basic knowledge of earthmoving equipment, Road construction and maintenance techniques and Occupational Health and Safety (OHS) standards.

Skills: • Verbal communication skills • Ability to operate machines and equipment • Responsible, hardworking and punctual • Practical evaluation after interviews.

Duties: • Operate various construction equipment • Regularly service plant • Report defects on plant machinery and vehicle • Check roadworthiness of plant and vehicles • Daily and monthly reporting to supervisor • Practical evaluation after interviews.

Enquiries: Mr MT Mokgola, tel. (018) 293 9000

Senior Road Worker (3 Posts)

Salary: R136 800 (SL 4) Ref No: KK06/2018

**• Wolmaransstad Roads Sub-District (1) • Potchefstroom Roads Sub-District (1)
• Roads Maintenance: Yellow Fleet (1)**

Requirements: • Grade 5 – Grade 10 certificate. 1-2 years' relevant experience.

Skills: • Verbal communication skills • Ability to operate elementary machines and equipment • Responsible, hardworking and punctual • Team leader abilities.

Duties: • Assist with routine maintenance (pothole repairs, edge repairs, crack sealing repairs, road marking and road signs, drainage gravel roads after grading and road reserve • Supervision of a team • Daily and monthly reporting to supervisor.

Enquiries: Mr MT Mokgola, tel. (018) 293 9000

Artisan Foreman Grade A

Salary: R286 500 (OSD) • Ref No: KK07/2018

• Tshepong Hospital

Requirements: • Appropriate Trade Test Certificate as an Electrician/Plumber • Must be conversion with boiler operation • Boiler Operators certificate added advantage • A valid driver's license • At least 5 years' experience as an Artisan.

Knowledge: • Technical analysis knowledge • Computer - aided technical application • Knowledge of legal compliance and Boiler operations • Technical report writing • Production process knowledge and skills • Knowledge of Health and Safety Act.

Skills: • Problem solving and analysis • Decision making • Team work • Analytical skills • Creativity • Self management • Customer focus and responsiveness • Communication • Computer skills • Planning and organizing.

Duties: • Perform and/or supervise operation and maintain services • Produce design according to client specification and within limits of production capability • Produce objects with material and equipment according to job specification and recognized standards • Quality assurance of produced objects • Inspect equipment and facilities for technical faults • Repair equipment and facilities according to standards • Test/repair equipment according to specification • Update register of maintained and repaired faults • Compile and submit reports as required • Ensure adherence to safety standards, requirements and regulations • Supervise and mentor staff • Compile work plans and evaluate subordinates in terms of Performance Management Development System • Ensure OHS compliance.

Enquiries: Mr OD More, tel. (018)293 9000

Chief Works Inspector

Salary: R299 709 (SL 8) • Ref No: KK08/2018

• Buildings Execution - Potchefstroom

Requirements: • A National Diploma (T/N/S streams) or equivalent or N3 and a passed trade test in the building environment or Registration as a Engineering Technician • A valid Driver's license • 3 years' appropriate experience • Experience in social facilitation, community and stakeholder liaison (clients/stakeholders) • Experience in conflict management.

Knowledge: • Public Service Act • Public Service Regulations • Labour Relations Act • Public Service Resolutions • Public Service Delivery Documents • Performance Management Development System • Construction Manual • Ribbon Development Act • Public Finance Management Act • Occupational Health and Safety Act.

Skills: • Numeric • Good communication and interpersonal relations • Analytical and problem solving • Negotiations and conflict resolution • Creative and innovative • Ability to work independently and under pressure • Ability to interact with stakeholders on various levels • Sound report writing • Presentation skills.

Duties: • Identify needs and requirements of new work and repair through the investigation of customer complaints and new services required • Render an inspection service of work done on new projects and existing structure • Analyse and compile relevant project documentation for new and existing structures • Manage the activities of contractor on project sites • Gather and submit information in terms of extended Public works Programme. Supervise, evaluate and develop personnel in the division • Ensure the implementation of the Performance Management Development System. Ensure compliance to Public Finance Management Act (PFMA) • Maintain discipline within the division.

Enquiries: Mr OD More, tel. (018)293 9000

This Department Is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representatively (race, gender and disability) in the Department through the filling of this post and candidates whose transfer/promotion/appointment will promote representatively will receive preference. An indication in this regard will facilitate the processing of applications.

Notes: Applications must be accompanied by signed Z83 form and a recent updated comprehensive CV as well as originally certified copies of all qualification(s) and ID-document and the names of three referees. Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Shortlisted candidates will be subjected to security screening/clearance. Candidates must indicate the number of the post/reference number in their applications. Applications should be forwarded in time to the department since applications received after the closing date indicated below will as a rule not be accepted. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department.

Applications: Private Bag X 918, Potchefstroom, 2520 or Hand delivery to registry Office no:35, 131 Kruijs St, Potchefstroom, 2520

For Attention: Deputy Director-Human Resource Administration Ms SK Maiphetho.

Correspondence will be limited to short-listed candidates only. If you have not heard from us within three months after the closing date, please accept that your application has been unsuccessful. People with disability are encouraged to apply.

Advertised Date: 30 October 2018 **Closing date:** 26 November 2018



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Department: Public Works and Roads
North West Provincial Government
REPUBLIC OF SOUTH AFRICA