

Department of Public Works and Roads

Director (District Manager)

Salary: R1 057 326 per annum (an all-inclusive remuneration package) (SL 13)

• Ref no: H/O 01/2021 • Centre: Bojanala District- Rustenburg

Requirements: • **Qualifications and experience:** • Senior Certificate plus a Bachelor degree in Public Administration/ Technical Environment • Five years' relevant work experience at middle management • **Competencies:** Knowledge and understanding of Public Service Act and related HR Acts, PFMA, PPPFA, and all policies • Project Management knowledge • Supply Chain Management Practices • Prepared to work under pressure and flexible hours • Competencies in terms of SMS competency framework • Compliance to the Occupational Health and Safety Act • Compliance to the Construction Industry Development Board (CIDB) regulations and best practice requirements • Knowledge of labour intensive mode • Good interpersonal relations • Good networking and coordination skills • Good sense of duty • Analytical and innovative skills • Computer literacy • Strong leadership and management skills • Excellent verbal and written communication skills • Outstanding people management relations and skills • A valid driver's license.

Duties: • Manage the building Infrastructure services • Manage systematic regular consultations to establish progress on implementation of projects and facilities operations • Monitor accommodation portfolio of clients • Manage communication between executing units • Clients departments and other related stakeholders • Manage the Roads maintenance programme and maintenance of the construction plant for the District • Render district oversight on Capital Expenditure (CAPEX) projects • Ensure regular reporting to the Chief Director District Operations and the Accounting Officer • Manage the day to day preventative and renovative maintenance, maintenance scheduling and programming • Implement monitoring and reporting systems and ensure implementation of appropriate remedial actions where applicable • Implement the Infrastructure Delivery Improvement Programme (IDIP) requirements and ensure that skills transfer and capacity building is complied with • Maintaining of data integrity on the Provincial Project Management Information System (ProMIS) and the Infrastructure Reporting Model (IRM) • Manage Extended Public Works Programme (EPWP) and ensure services in the District • Manage Corporate Support services inclusive of District budget and other resources • Ensure effective and efficient risk management within the District.

Enquiries: Mr KK Gill, tel: 018 388 4518/4522/4628

This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representatively (race, gender and disability) e.g. White, Indian, Coloured males and females, in the Department through the filling of these posts. People with disability are encouraged to apply. The candidates whose transfer/promotion/appointment will promote representatively will receive preference. An indication in this regard will facilitate the processing of applications.

Compliance: Applications must be accompanied by fully completed signed and dated New Amended Z83 Form, obtainable from any Public Service Department or on the internet at www.gov.za/documents. Recent updated comprehensive curriculum vitae, as well as (originally certified copies not older than 12 months) for all required documents, qualification(s) including Grade 12 (Senior Certificate), and copy of ID-document. All positions requiring tertiary qualification/s must be accompanied by certified copies of academic record/transcript(s). The names of three contactable referees is for background checks/previous employment records will be verified. Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Candidates will be subjected to security screening and vetting. Candidates must indicate the Post; Centre and Reference number on the applications. Faxed and emailed applications will not be accepted. Applications should be forwarded in time, since any applications received after the closing date will, as a rule not be accepted. It will be expected of candidates to be available for interviews selection on a date, time and place as determined by the Department. The Department reserves the right not to make appointment. NB: A pre-entry certificate obtained from National School of Governance (NSG) is required for all SMS applicants. The course is available at the NSG under the name Certificate for entry into SMS and the full details can be obtained by following the link: <https://www.thensg.gov.za/trainingcourse/sms-pre-entryprogramme/>. All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will enter into an annual performance agreement, and annually disclose his/her financial interest. Candidates requiring additional information regarding advertised posts must direct their enquiries to the relevant person indicated.

All applications must be forwarded to the following address indicated: Head of Department, Public Works and Roads, Private Bag x2080, Mmabatho, 2735 OR Hand deliver-Registry Office no. 133, Ground Floor, East Wing - Old Parliament Building, Modiri Molema Road. For attention: Mr M.E Khauoe.

NB: Correspondence will be limited to short-listed candidates only. If you have not heard from us within three months after the closing date, please accept that your application has been unsuccessful.

Closing date: 05 March 2021, and Closing Time 15h30



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**Department: Public Works and Roads
North West Provincial Government
REPUBLIC OF SOUTH AFRICA**

Department of Public Works and Roads

Directorate: Risk Management and Internal Control

Chairperson for the Departmental Risk Management Committee (3 year contract)

• Ref no: H/O 02/2021 • Centre: Head Office - Mmabatho

Remuneration: In terms of Section 38 of the Public Finance Management Act (PFMA), the Department of Public Works and Roads requires the services of a qualified and interested person to serve as the Chairperson of the Risk Management Committee. Compensation will be in accordance with rates as determined by National Treasury Schedules in this regard are issued annually with specific hourly or daily rates. All other refundable expenses are based on the Department's related policies in line with the National Treasury guidelines.

Requirements: • A minimum of a Bachelor's Degree and a Post-Graduate Degree in Auditing, Risk Management or Accounting • Registration as a CA/CIA or CRM Practitioner, will be an added advantage • The ideal candidate should have 5-10 years' management experience gained from Strategic Management, Risk Management and/or an Auditing/Financial, Anti-Fraud and Corruption environments, preferably in the public service • Previous experience of serving in the Risk Management Committee and/or Audit Committee will be advantageous • The ideal candidate must have excellent knowledge of the Risk Management, KING IV report on Corporate Governance, Compliance Management, Public Finance Management Act and Treasury Regulations, ISO 31000 Standard, COSO model and Public Sector Risk Management Framework, governance of ethics and integrity management process at organisational level (fraud prevention and conflict resolution) • Applicants should be independent and knowledgeable on the status of their position as Chairperson of the Risk Management Committee • The ideal candidate should have good technical skills • Produce good quality of work, be reliable, acceptance of responsibility and take initiative • Should have good communication skills and interpersonal relations.

Duties: • The successful candidate will be responsible to assist the Accounting Officer in the effective execution of his/her responsibilities and fulfil oversight responsibilities with regard to Governance, Risk Management, Fraud Prevention, Ethics and Integrity Management • Chairing of the Departmental Risk Management Committee • Reviewing the Risk Management policies and strategies • Reviewing risk management action plans and ensuring compliance with such plans providing guidance on setting of the department's risk appetite and tolerance levels • Providing reports to the accounting officer and other management oversight committees • Ensuring the effective discharge of the mandate of the committee as set out on the terms of reference • Overseeing all aspects of the committee's annual programme in fulfilling its function under the terms of reference and ensuring that there is an appropriate structure in terms of member composition and activities delegated to the committee.

Enquiries: Mr M Moremi, Tel. 018 388 1377

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Notes: Applications must be accompanied by fully completed signed and dated new Z83 Form, recent updated comprehensive curriculum vitae, as well as originally certified copies of all qualification(s) including Grade 12 (Senior Certificate), certified ID-document, and the names of three contactable referees is for background checks. (Previous employment records will be verified). The amended Z83, form is obtainable from any Public Service Department or on the internet at www.gov.za/documents. Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. Persons in possession of a Foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA). Candidates will be subjected to security screening process. Applicants must indicate the post reference and centre number in their applications. Applications should be forwarded on time to the department since applications received after the closing date indicated below will as a rule not be accepted. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department reserves the right not to make appointment. The successful candidate will enter into an annual performance agreement, and annually disclose his/her financial interest.

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