



dpwrt

Department:
Public Works; Roads and Transport
North West Provincial Government
Republic of South Africa

Deputy Director: Supply Chain (SL11)

Salary: R406 839 per annum (all-inclusive salary package) (Ref. WES 03/2011)

Dr Ruth Segomotsi Mompoti District: Vryburg

Requirements: • Three-year tertiary qualification in Accounting/Commerce, plus five years' experience in a supervisory position within a financial and Supply Chain environment • Knowledge of the Public Financial Management Act and Treasury Regulations, SCM framework, PPPFA, GAAP and other accounting standards • Management knowledge • Knowledge of IT (MS Excel, Word and PowerPoint) Knowledge of Financial Systems, BAS, Walker and Persal • Knowledge of national and provincial mandates • Project management skills • Conflict management skills • Knowledge of grievance disciplinary procedures • Research and analytical skills • Presentation skills • Ability to analyse and interpret financial information • Management and decision-making skills • Report-writing skills • Ability to interpret, present policies and other prescripts • Good verbal/written communication skills • Ability to facilitate workshops, give training, present policies • Ability to produce written materials • Presentation skills.

Duties: • Manage and administer procurement and supply chain • Manage the supply chain (demand, acquisition, logistics and disposal) • Ensure that control measures are in place to efficiently run SCM • Monitor, supervise and ensure integration of the SCM function • Manage all assets, including the recording of acquisition, depreciation and disposals • Maintain and manage the suppliers' database with emphasis to increase BBBEE • Manage the Sub-directorate • Provide leadership and ensure sound management of staff performance • Report on supply chain management information as required to internal and external stakeholders • Review the supply chain performance and make recommendations to improve the efficiency and effectiveness of supply chain.

Enquiries: Mr LK Mokgosi, tel. (053) 928-7200.

This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of this post and candidates whose transfer/promotion/appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications.

Note: • Applications must be accompanied by a signed Z83 and a recent updated comprehensive CV as well as originally certified copies of all qualification(s) and ID-document and the names of three referees. Failure to submit the requested documents will result in the application not being considered • All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualification Authority (SAQA) • Candidates must indicate the number of the post/reference number in their applications • Applications should be forwarded in time to the Department, since applications received after the closing date indicated below will as a rule not be accepted • It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department.

All applications must be forwarded to: The Head of Department, Department of Public Works, Roads and Transport, Private Bag X23, Vryburg 8600, for attention: Mr TI Tlhageng, Office No 119, Old OK Building, Market Street, Vryburg.

Closing date: 13 May 2011.

Correspondence will be limited to short-listed candidates only. If you have not heard from us within three months of the closing date, please accept that your application has been unsuccessful.

Visit us at: www.nwpg.gov.za/public-works

