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Department:
Finance
 North West Provincial Government
 Republic of South Africa



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HUMAN RESOURCE DEVELOPMENT

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Internship Programme 2015/16 Period: 12 Months

The Department of Finance is inviting unemployed graduates and graduates with disabilities to apply for Internship in the following fields of study:

PROGRAMME	CHIEF DIRECTORATE	DIRECTORATE/SUB-DIRECTORATE	Qualification	Reference	No of positions
SUSTAINABLE RESOURCE MANAGEMENT	<ul style="list-style-type: none"> Budget and Governance 	<ul style="list-style-type: none"> Budget Management Public Finance Management & Personnel Expenditure 	National Diploma, Degree in Accounting/Economics/Management Accounting/Financial Accounting	FINANCE/SRM /01	05
	<ul style="list-style-type: none"> Provincial Supply Chain Management 	<ul style="list-style-type: none"> Provincial Supplier Management SCM: Contract Management Provincial Supply Chain Performance SCM: Policy Management 	National Diploma/Degree in Accounting/Supply Chain/Economics/Logistics	FINANCE/SRM /02	06
	<ul style="list-style-type: none"> Macro Economic Analysis & Revenue Oversight 	<ul style="list-style-type: none"> Provincial Revenue Oversight Macro Economic Analysis 	Degree in Economics/Statistics/Econometrics/Mathematical Science/Development Studies	FINANCE/SRM /03	02
FINANCIAL GOVERNANCE	<ul style="list-style-type: none"> Municipal Finance 	<ul style="list-style-type: none"> Municipal Finance Monitoring and Support Budget and reporting 	National Diploma/Degree in Financial Accounting/Economics/Financial Management/Auditing	FINANCE/MF/ 04	05
	<ul style="list-style-type: none"> Provincial Accounting Services 	<ul style="list-style-type: none"> Accounting Services (2) Norms & Standards (1) Financial Management & Systems Training (1) 	National Diploma/Degree in Accounting	FINANCE/PAS /05	04
	<ul style="list-style-type: none"> Provincial Internal Audit Services 	<ul style="list-style-type: none"> Risk & Specialized Audits Internal Audit Services 	National Diploma/Degree in Accounting/Internal Auditing	FINANCE/PIA/ 06	10
	<ul style="list-style-type: none"> Provincial Risk Management 	<ul style="list-style-type: none"> Provincial Risk Management 	National Diploma in Internal Audit/BCom Accounting/Auditing	FINANCE/PRM /07	02



ADMINISTRATION	<ul style="list-style-type: none"> Financial Management Services 	<ul style="list-style-type: none"> Financial Accounting & Bank Management Financial Systems Salary Management, Claims, Payments & Reconciliations 	N4-6 Certificate/National Diploma/Degree in Accounting/Financial Management	FINANCE/FMS/08	08
	<ul style="list-style-type: none"> Human Resources 	<ul style="list-style-type: none"> HR-Admin & Employment Practices (2) 	National Diploma/Degree in Human Resource Management/Public Administration	FINANCE/HRM/09	05
		<ul style="list-style-type: none"> Human Resource Development (1) 	National Diploma/Degree in Human Resource Management/HRD/Training & Development	FINANCE/HRD/10	
		<ul style="list-style-type: none"> Employee Health & Wellness (1) 	National Diploma/Degree in Psychology/Social Work /Occupational Health and Safety	FINANCE/EHW/11	
		<ul style="list-style-type: none"> Performance Management Development 	National Diploma/Degree in Human Resource Management/Public Administration	FINANCE/PMD/12	
	<ul style="list-style-type: none"> Strategic Management 	<ul style="list-style-type: none"> Transformation Programmes (1) 	National Diploma/Degree in Gender Studies/Disability Studies/Human Resource Management/Social Science	FINANCE/TP/13	02
		<ul style="list-style-type: none"> Organisational Development and Monitoring & Evaluation (1) 	Diploma in Management Advisory Services/ Degree in Industrial Psychology	FINANCE/OD/14	
		<ul style="list-style-type: none"> Legal Advisory Services 	LLB Degree	FINANCE/LSM/15	01
	<ul style="list-style-type: none"> Information Management Services 	<ul style="list-style-type: none"> Records Management (1) 	National Diploma/Degree in Records & Archives Studies	FINANCE/RM/16	05
		<ul style="list-style-type: none"> Communications (2) 	National Diploma/Degree in Communications/Public Relations/Journalism	FINANCE/C/17	
		<ul style="list-style-type: none"> IT (2) 	National Diploma/Degree in various ICT fields, A+, N+	FINANCE/C/18	
	<ul style="list-style-type: none"> Monitoring & Evaluation 	<ul style="list-style-type: none"> Monitoring & Evaluation 	National Diploma/Degree in Public Administration	FINANCE/M&E/19	02

Requirements: Applicants should be South African citizens, aged between **18 and 35**. Applicants who have already participated in any government internship programme will not be considered and if it is found that this was the case after appointment, the contract will be terminated with immediate effect. Applicants should have completed their studies. Applicants who have not yet received their qualifications must provide proof of academic transcripts or letter confirming that they have completed their studies and will be graduating.



Interns will receive a monthly stipend in accordance with their highest qualification as at the date of their appointment.

Applications must be submitted on a Z83 form, obtainable from any Public Service Department, and must be accompanied by a detailed CV, together with certified copies of qualifications and Identity Document. A separate application should be submitted for each an every post applied for.

**Applications should be forwarded to: The Director: Human Resource Management, Department of Finance, Private Bag X2060, MMABATHO, 2735 or hand delivered at the Human Resource Development Unit, Ground Floor, Ga-Rona Building (East Wing). Faxed or emailed applications will not be accepted.
Enquiries: Ms S Tlatsana, or Ms K Metseamere at (018) 388 3487/2910**

Closing Date: 06 February 2015

If you have not received any response from us within 3 months of the closing date, please accept that your application was unsuccessful.

