



social development

Department:  
Social Development  
North West Provincial Government  
REPUBLIC OF SOUTH AFRICA

## CHIEF DIRECTORATE: FINANCIAL MANAGEMENT & ADMINISTRATION

Private Bag X 6 ■ Mmabatho, 2735 ■ Provident House Building, University Drive ■ MMABATHO  
Tel: +27 (18) 388 – 2869/1235 ■ Fax: +27 (86) 525 – 3301 ■ E-mail:

### INVITATION TO BID:

BID NUMBER	DESCRIPTION	COMPULSORY BRIEFING SESSION	EVALUATION CRITERIA	CONTACT DETAILS	CLOSING DATE AND TIME
NW/DSD/13/2015	Provision of cell-phones, data cards, routers and tablets contract for the North West Province Department of Social Development <b>Duration: 24 months</b>	A compulsory briefing session will be held at the Department of Social Development MEC's boardroom, Provident House fourth floor, University drive Mmabatho at 10:00 20 November 2015. <b>N/B</b> All bidders are encouraged to be present during the closing of the bids to ensure transparency.	Functionality as prescribed in the bid document: 90/10  90 points = price 10 points = B-BBEE status rating certificate	Administrative enquiries: Tel: (018) 388 1578/ 1619  Technical enquiries: Mr B.E. Kgaje Tel: (018) 388 1655  078 456 6431	04 <sup>th</sup> December 2015 at 11:00 at Ground Floor University Drive, Provident House Building; Supply Chain Management Directorate; North entrance Mmabatho

Bidders are required to complete the preference claim form (SBD 6.1 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a verification Agency



accredited by SANAS in order to claim the B-BBEE status level points. According to the codes, an exempted micro enterprise(EME) is only required to obtain a sworn affidavit or certificate issued by Companies & Intellectual Property Commission(CIPC) confirming their annual turnover of R10 million or less and level of black ownership to claim points, whereas in terms of the preferential procurement regulations, a certificate is required from registered auditor, accounting officer as contemplated in the close corporation Act or an accredited verification agency.

**In the event of a Joint Venture a consolidated BBEE STATUS LEVEL verification certificate in the bidding entity's name should be submitted with the bid. A Joint Venture Agreement attested by a Commissioner of Oath should be provided failure to comply will invalidate your bid.**

**The points scored by a bidder in respect of the level of B-BBEE contribution will be added to the points scored for price. Bidders are required to provide certified copies of the shareholders identity documents and proof of company registration where it is applicable. Failure to comply will invalidate your offer.**

The State may, before a bid is adjudicated or at any time, require a bidder to substantiate claims it has made with regard to preference.

In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest percentage of functionality .Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

The Department of Social Development reserves the right to award bids detailed above in whole or in part and does not bind itself to accept the lowest or any bid

#### **TAX CLEARANCE CERTIFICATE**

An original and valid Tax Clearance Certificate issued by the South African Revenue Services certifying that the taxes of the bidder are in order must be submitted at the closing date and time of bid.

Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Copies and/or certified copies of the Tax Clearance Certificate will not be acceptable.

**VALUE ADDED TAX**

All bid prices must be inclusive of 14% Value-Added Tax where applicable. Failure to comply with this condition will invalidate the bid.

**BID DOCUMENTS**

Bid documents will be available from the **13<sup>TH</sup> November 2015** and can be **purchased at a non-refundable fee of R200.00** from:

The Department of Social Development; University Drive, Provident House Supply Chain Management 1<sup>ST</sup> Floor Mmabatho.

No faxed or e-mailed bids will be accepted: ***N.B ONLY THOSE WHO ATTENDED THE COMPULSORY BRIEFING SESSION WILL BE CONSIDERED.***

**SUBMISSION OF BIDS**

Bidders must submit the bid in hard copy format (paper document) in a sealed envelope or suitable cover marked with the bid number, company name and address and closing date and should be deposited in the tender box situated on the Ground Floor University Drive, Provident House Building; Supply Chain Management Directorate; North entrance Mmabatho. The hard copy of the bid response will serve as the legal bid document. **NO LATE BIDS WILL BE ACCEPTED.** If no response regarding this bid is received from the Department within 90 days, kindly regard your bid as unsuccessful.