



the dpw

Department of Public Works
North West Provincial Government
Republic of South Africa

Modiri Molema Road
DPW Provincial Head Office
Mmabatho, 2735
Private Bag X 2037, Mmabatho, 2735
Tel.: +27 (18) 387 2002
Fax.: +27 (18) 387 2868

Post: Senior Works Inspector: Electro Mechanical
Salary: R159 591 p.a. (level 8)
Centre: Southern Regional Office (Potchefstroom)
Ref No: K36203/1

Requirements: *National Diploma (T/N/S stream), National Higher Diploma, Degree or N3 plus Trade Test *Deep knowledge of Safety, Tools, Machinery, Norms and standards, Planning and organizing, Computer, Equipment and Survey instrument *Advanced skills regarding performance of engineering technical duties in maintenance and operation of various equipments *Project Management *Physical skills *Interpersonal relations *Driver license will be a recommendation.

Duties: *Inspection of new and existing works in order to ascertain progress is according to plan/specification and/or conforms to prescribed (OHS) standards *Execute control in connection with design and execution of services *Analyzing/compilation of plans, specifications, bills of quantities and contractual stipulations with regard to new maintenance and other works *Compile quantity list for tender purposes *Advice in regard to usage/purchase of new/existing technical systems, techniques, materials, equipment and components *Give guidance and advice to other personnel, consultants and independent contractors *Handle all relevant technical correspondence *Plan and execute maintenance on government buildings *Compile comprehensive technical reports *Quality control.

Enquiries: Mr. O. More (018) 293 9000

Post: Works Inspector: Electro- Mechanical
Salary: R103 170 p.a. (level 6)
Centre: Southern Regional Office (Potchefstroom)
Ref No: K36203/2

Requirements: *Minimum National Diploma (T/N/S Stream) or N3 PLUS Trade Test *Deep knowledge of Safety, Tool. Machinery, Norms and standards, planning and organizing, Computer, Equipment and Survey instruments *Basic skills regarding performance of engineering technical duties and maintenance of various equipment *Physical skills *Interpersonal relations *Knowledge of EPWP/NYS policies *Driver's License will be a recommendation.

Duties: *Inspection of new and existing works *Do research on new technological developments *Plan and execute maintenance of government buildings *Compile specifications and obtain verification of tenders *Compile database of previous project cost *Advice on completion of projects *Analyze / compile plans , specifications, Contractual stipulations, bill of quantities *Compile programme and estimations for construction *Compile budget inputs / reports *Ensure compliance of the wearing of protective clothing *Compile and edit drawings of various scales

Enquiries: Mr. O. More (018) 293 9000

Post: Works Inspector: Contracts and Planning
Salary: R103 170 p.a. (level 6)
Centre: Southern Regional Office (Potchefstroom)
Ref No: K36203/3

Requirements: *Minimum National Diploma (T/N/S Stream) or N3 PLUS Trade Test. Valid Driver's License will be a recommendation *Deep knowledge of Safety, Tool. Machinery, Norms and standards, planning and organizing, Computer, Equipment and Survey instruments *Basic skills regarding performance of engineering technical duties and maintenance of various equipment *Physical skills *Interpersonal relations *Knowledge of EPWP/NYS policies

Duties: *Inspection of new and existing works *Do research on new technological developments *Plan and execute maintenance of government buildings *Compile specifications and obtain verification of tenders *Compile database of previous project cost *Advice on completion of projects *Analyze / compile plans, specifications, Contractual stipulations, bill of quantities *Compile programme and estimations for construction *Compile budget inputs / reports *Ensure compliance of the wearing of protective clothing *Compile and edit drawings of various scales * Perform complex duties of survey related functions

Enquiries: Mr. O. More (018) 293 9000

Post: Chief Works Inspector: Electro-Mechanical
Salary: R159 591 p.a. (Level 8)
Centre: Central Regional Office (Mafikeng)
Ref No: K36203/4

Requirements: *National Diploma in Electrical Engineering (N/T Stream) or an equivalent qualification *Knowledge of Electronic Access Control equipments *Extensive relevant experience in new installations and maintenance *Computer literacy will be an added advantage *A Code 8 drivers license *Good interpersonal and problem solving skills *Knowledge of Project Management.

Duties: *Responsible for ensuring that all works adhere to the prescribed OHS Standards *Compile specifications for both tender purposes and services rendered by contractors / service providers *Quality control on work carried out by in-house teams and service providers / contractors *Liaise with Control Works Inspectors in identifying and prioritizing maintenance projects *Attend site inspections for both new and installations and maintenance including breakdowns.

Enquiries: Mr. M.S. Tshwene (018) 387 2502

Post: Works Inspector: Contract & Planning
Salary: R103 170 p.a. (level 6)
Centre: Central Regional Office (Mafikeng)
Ref No: K36203/5

Requirements: *National Diploma (T/N Stream) and / or official Trade Test in the relevant trade
*Computer literacy will be an advantage *A Code 8 drivers license *Knowledge of Project Management *Good interpersonal skills.

Duties: *Responsible for insuring that all works adhere to the prescribed OHS Standards.*Compile specifications / tender documents and obtain quotations *Compile comprehensive technical reports *Handle all relevant technical correspondence *Plan and execute maintenance on government assets *Attend site inspections and meetings *Compile payment to contractors *Quality control.

Enquiries: Mr. M.S. Tshwene (018) 387 2502

Post: Works Inspector: Electro Mechanical (5posts)
Salary: R103 170 p.a. (level 6)
Centre: Central Regional Office (Mafikeng)
Ref No: K36203/6

Requirements: *National Diploma (T/N Stream) or an appropriate N6 qualification in Electrical + an appropriate Apprenticeship Trade Test Certificate, or an equivalent qualification with relevant extensive experience *Strong leadership and managerial skills *Knowledge of procurement systems, procedures and regulations *Good interpersonal skills *Computer literacy will be an added advantage *A Code 8 drivers license.
*Knowledge of Project Management.

Duties: *Responsible for ensuring that all works adhere to the prescribed OHS Standards
*Compile specifications/tender documents and obtain quotations *Compile comprehensive technical reports *Handle all relevant technical correspondence *Plan and execute maintenance on government assets *Attend site inspections and meetings *Compile payment to contractors*
Quality control.

Enquiries: Mr. M.S. Tshwene (018) 387 2502

Post: Works Inspector: Building Maintenance (6 posts)
Salary: R103 170 p.a. (Level 6)
Centre: Central Regional Office (Mafikeng)
Ref No: K36203/7

Requirements: *National Diploma (T/N/S Stream) or an appropriate N6 qualifications + an appropriate Apprenticeship Trade Test Certificate, or an equivalent qualification with relevant extensive experience *Strong leadership and managerial skills *Knowledge of procurement systems, procedures and regulations *Good interpersonal and problem solving skills *Computer literacy will be an advantage *A valid Code 8 drivers license *Knowledge of Project Management.

Duties: *Responsible for ensuring that all works adhere to the prescribed OHS Standards
*Compile quotations / tender documents and specifications *Compile comprehensive technical reports *Handle all relevant technical correspondence *Plan and execute maintenance on government buildings *Attend site inspections and meetings *Compile payment to contractors
*Quality control.

Enquiries: Mr. M.S. Tshwene (018) 387 2502

Post: Works Inspector: Hospital Maintenance (3 posts)
Salary: R103 170 p.a. (Level 6)
Centre: Central Regional Office (Mafikeng)
Ref No: K36203/8

Requirements: *National Diploma (T/N/ Stream) and / or official Trade Test in the relevant trade
*Computer literacy will be an added advantage *A Code 8 drivers license *Good interpersonal and problem solving skills *Knowledge of Project Management.

Duties: *Responsible for ensuring that all works adhere to the prescribed OHS Standards
*Compile specifications /tender documents and obtain quotations *Compile comprehensive technical reports *Handle all relevant technical correspondence *Maintenance, repair and inspection of steam boilers, air-conditioners, refrigeration and other related equipments *Attend site inspections and meetings *Prepare payment to contractors *Quality control.

Enquiries: Mr. M.S. Tshwene (018) 387 2502

Post: Chief Works Inspector: Electro Mechanical)
Salary: R159 591 p.a. (level 8)
Centre: Bojanala Regional Office Rustenburg
Ref No: K36203/9

Requirements:* National Diploma (NT/S stream) National Higher Diploma or Degree in Mechanical or Electrical Engineering or equivalent qualification plus extensive experience in the building environment* Leadership and managerial skills* Knowledge of procurement systems and procedures* Good interpersonal skills* Computer literacy* A valid driver's license.

Duties: *Supervise all electrical and mechanical programmes *Report to the Control Works Inspector* Responsible for maintenance, repair and inspection of the equipment and machinery* Write reports and compile specification on the design, acquisition, installation layouts and maintenance procedure* Compile payments to the Contractors. Ensure that all installation function according to OHS ACT* Plan and control budgets and expenditure, to ensure proper use of allocated funds within any particular financial year.

Enquiries: Mr. J.D. Claassen (014) 594 0990

Post: Chief Works Inspector: Hospital Maintenance
Salary: R159 591per annum (Level 8)
Centre: Bojanala Regional Office Rustenburg
Ref No: K36203/10

Requirements: *National Diploma (NT/S stream) National Higher Diploma or Degree in Technical or Electrical Engineering or equivalent qualification plus extensive experience in the building environment *Leadership and managerial skills *Knowledge of procumbent systems and procedures *Good interpersonal skills *Computer literacy *A driver's license.

Duties: *Supervise all electrical and mechanical programmes *Report to the Control Works Inspector. Responsible for maintenance, Repair and inspection of the equipment and machinery *Write reports and compile specification on the design, acquisition, installation layouts and maintenance procedure *Compile payments to the Contractors *Ensure that all installation function according to OHS ACT *Plan and control budgets and expenditure to ensure proper use of allocated funds within any particular financial year.

Enquiries: Mr. J.D. Claassen (014) 594 0990

**Post : Works Inspector: Building Execution,
Contracts & Planning) 2 posts**
Salary: R103 170 p.a. (level 6)
Centre: Brits District Office (1 post)
Bojanala Regional Office Rustenburg (1 post)
Ref No: K36203/11

Requirements: *An appropriate National Diploma (T/N) and/or official trade test in the relevant trade *Computer literate *A Code 8 drivers license.

Duties: *Ensure that all works comply with the OHS standards. Compile quotations/ tender documents and specifications *Compile comprehensive reports *Handle all relevant technical correspondences *Plan and execute maintenance on government buildings *Attend site inspections and meetings *Prepare payments to contractors *Quality control.

Enquiries: Mr. J.D. Claassen (014) 594 0990

Post : Works Inspector: Hospital Maintenance
Salary : R103 170 p.a. (level 6)
Centre: Bojanala Region Brits District Office
Ref No: K36203/12

Requirements: *An appropriate National Diploma (T/N) and/or official trade test in the relevant trade *Computer literate.

Duties:* Report to the Control Works Inspector* Responsible for maintenance and repairs of Hospitals* Quality control of Hospital maintenance in general* Ensure that there is compliance in terms of OHS standards* Regular meetings and write reports* Supervise Subordinates and manage the team's performance.

Enquiries: Mr. J.D. Claassen (014) 594 0990

Post : Works Inspector: Electro Mechanical (2 posts)
Salary: 103 170 p.a. (level 6)
Centre: Bojanala Regional Office Rustenburg
Ref No: K36203/13

Requirements:* An appropriate National Diploma (T/N) and/or official trade test in the relevant trade *Computer literate.

Duties:* Ensure that all works comply with the OHS standards* Compile quotations/ tender documents and specifications* Compile comprehensive reports * Handle all relevant technical correspondences * Plan and execute maintenance on government buildings. Attend site inspections and meetings * Prepare payments to contractors* Quality control.

Enquiries: Mr. J.D. Claassen (014) 594 0990

Post: Works Inspector: Electro- Mechanical
Salary: R103 170 p.a. (level 6)
Centre: Bophirima Regional Office Vryburg
Ref No: K36203/14

Requirements: * National Diploma (T/N/S Stream) *National Technical certificate 111 plus trade test certificate coupled with relevant experience *Ability to work under pressure *code 08 (EB) driver's license will be a necessity.

Duties: *Responsible for ensuring that all works adhere to the prescribed OHS standards
Compile quotations/ tender documents and specifications *Compile comprehensive technical reports *Handle all relevant technical correspondence *Plan and execute maintenance on government buildings *Attend site inspections and meetings *Prepare payments to contractors *Quality control.

Enquiries: Mr. L.V. Kgositlou (053) 928 7234/ 7219

The Provincial Department of Public Works is an Equal Opportunity, Affirmative Action employer. As such it is our intention to promote and uphold representivity in the Department in terms of race, gender and disability.

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Short-listed candidates will be subjected to a process of security clearance and qualification verification and references will be checked.

Applications: Interested persons may submit applications on forms Z83 obtainable from any Public Service Department, together with certified copies of qualifications, detailed CV and a certified copy of ID to:

Southern Region: The Acting Regional Director: Southern Region, Department of Public Works, Private Bag X 918 POTCHEFSTROOM 2520, for the Attention: Ms. V.B. Mofulatsi for posts at Southern Region.

Bophirima Region: The Acting Regional Director: Bophirima Region, Department of Public Works Private Bag X3 VRYBURG 8600, for the attention: Ms. S.G. Apolus for posts at Bophirima Region.

Central Region: The Regional Director: Central Region, Department of Public Works, Private Bag X80 MAFIKENG 2745, for the attention: Ms. T.J. Mathibe for posts at Central Region

Bojanala Region: The Regional Director, Bojanala Region, Department of Public Works Private Bag X82336 RUSTENBURG 0300, for the attention: Mr. A. De Witte for posts at Bojanala Region

Please note: Late and faxed or e-mailed applications will not be accepted. If you have not heard from the Department within three months of the closing date, please regard your application as unsuccessful.

NB: The Department reserves the right not to make an appointment.

Short-listed applicants must avail themselves on the date, time and venue as shall be determined by the Department.

Visit our Website: www.nwpg.gov.za/public_works

Closing date: 05 September 2008