



Office of the Premier

North West Provincial Government
REPUBLIC OF SOUTH AFRICA



2nd Floor, Ga-Rona
Building
Private Bag X129,
MMABATHO

HUMAN RESOURCES MANAGEMENT

Post : Director: Supply Chain, Asset Management and Transport Services
Salary : R1 057 326.00 per annum (all-inclusive package Level 13)
Centre : Mmabatho
Ref No : NWP/OOP/2020/05

Job Purpose: To manage the provision of Supply Chain, Asset Management and Transport Services in the Office of the Premier.

Requirements: Bachelor's degree and/or equivalent (NQF level and Credits). Extensive relevant experience of which five years five (5) years must be at deputy director level in the public service. Vast knowledge and experience in Supply Chain Management prescripts and understanding of legislative framework of procedures within Supply Chain Management, Government Transport Management policies, Asset Management strategy and Policy, Asset Management strategy and Policy, Public Finance Management Act /Treasury regulations, Departmental policies, Public Management accounting principles, Knowledge of financial system. **Competencies:** Strategic capability and leadership, Programme and project management, Financial management, Change management, Knowledge management, Problem solving and analysis, People Management and Empowerment, Client orientation and customer focus and Communication. **Duties:** The Management of the Provision of Supply Chain Management. The Management of the provision of Asset Management and Transport Services. Financial Reporting. The Management of the Directorate.

Enquiries: Ms. T.M. Mooketsi, Tel: (018) 388 4277

Post : Deputy Director: Performance Monitoring and Reporting
Salary : R733 257.00 per annum (all-inclusive package level 11)
Centre : Mmabatho
Ref No : NWP/OOP/2020/06

Job purpose: To Coordinate Provincial Performance Monitoring and Reporting in the NWPG.

Requirements: Bachelor's degree/National Diploma in Public Administration/Public Management and /or equivalent (NQF level and Credits), 6-7 years working appropriate experience of which 3 years should be in Monitoring and Reporting at junior management level (Assistant Director) in the public service. Driver's license and Computer literacy. **Knowledge:** Knowledge of Public Service Act, Public Service Regulations, Labour Relations; PFMA, Public Finance Regulations, Framework for Managing Programme Performance Information, Framework for Government Wide Monitoring and Evaluation system, South African Statistical Quality Assessment Framework and Framework for the Development of Strategic plans and Annual Performance Plan (Strategic plans, APP, Operational Plans and Performance Agreements). **Skills:** The ideal candidate will have proven strategic capability and leadership; project and programme management; presentation skills, good communication skills,

problem-solving; report writing, change management and management of diversity in a dynamic transformation and reforming environment. **Duties:** Institutionalize performance monitoring and reporting in the province. Monitor and report on provincial performance. Monitoring & Evaluation capacity building. Management of human resources.

Enquiries: Ms. P. Kgoroba Tel: (018) 388 5734

Applications: Applications must be forwarded for attention: The Director-General, Office of the Premier, Private Bag X129, Mmabatho, 2735 or hand delivered at the Directorate of Human Resource Management, Second Floor, Ga-rona Building, Mmabatho.

Note: The Office of the Premier is an equal opportunity, affirmative action employer and is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. People with disabilities who meet the requirements are encouraged to apply. The Employment Equity plan of the Office will be considered when filling these positions. Applications must be accompanied by fully completed Z83, obtainable from any Public Service Department. Applications should include certified copies (not older than 6 months) of ID and Qualifications as well as a comprehensive CV with three contactable referees. Failure to submit the required documents will result in your application not being considered. **Late, faxed and e-mailed applications will not be considered. Communication will be limited to shortlisted candidates only.** The successful candidates for the above positions will be required to undergo personnel suitability checks, which includes, criminal records, citizenship, financial checks, qualification verification by SAQA and previous employment (Reference checks). It is the responsibility of the applicant to make sure that foreign qualifications are evaluated by the South African Qualifications Authority. **If you do not hear from the Office three months from the date of the advertisement consider your application unsuccessful. The office reserves the right to not fill the position.**

Closing date: 20 March 2020